



**Ohio River Greenway Development Commission**  
Meeting Minutes – March 20, 2008

Old Bridge Building  
315 Southern Indiana Ave.  
Jeffersonville, IN 47130

<p><b>Voting Members Present:</b>          Clarksville – Jane Sarles          Clarksville – Paul Kraft (Proxy)          Jeffersonville – Wayne Estopinal (Proxy)          Jeffersonville – Mayor Tom Galligan(Proxy)          Jeffersonville – Philip Hendershot          New Albany – Mayor Doug England (Proxy)          New Albany – Anne Banet          New Albany – Pat Leist-Stumler          Governor’s Appointee for Clark County-          Elmer Hoehn          Governor’s Appointee for Floyd County-          Valla Ann Bolovschak  <b>Non-Voting Members Present:</b>          Steve Knowles – DNR</p>	<p><b>Proxies:</b>          Brian Kaluzny to Paul Kraft          Scott Wood to Mayor Doug England          Jim Urban to Mayor Tom Galligan          Brent Williams to Wayne Estopinal</p> <p><b>Voting Members Absent w/o Proxy:</b>          Clarksville – Gil Campbell</p> <p><b>Non-Voting Members Absent w/o Proxy:</b>          Ray Irvin - INDOT</p>
<p><b>Project Staff:</b>          Shaunna Graf – Project Coordinator          Matt Schueler – USACE          Carol Labashosky - USACE</p>	<p><b>Members of the Community:</b>          Jenny Eggenpiller – Congressman          Baron Hill’s office          Emily Boone</p>

**Call to Order and Attendance**

Philip Hendershot, Chairman, called the meeting to order at 12:06 p.m. and proceeded with taking attendance.

**Approval of February Meeting Minutes**

Jim Urban moved and Pat Leist-Stumler seconded to approve the minutes as presented. The motion passed.

**Commission Member Reimbursement Policy for Traveling Expenses**

Shaunna Graf reviewed the minor changes made to the policy in item 3. Scott Wood added an editing note. Scott motioned to approve the policy with the noted changes. Anne Banet seconded the motion. The motion passed unanimously.

**Treasurer’s Report**

Pat Leist-Stumler stated the money market account balance as of February 29, 2008 bank statement is \$112,902.85. The checking account balance as of February 29, 2008 is \$23,394.80. Motion made by Jim Urban and seconded by Elmer Hoehn to approve the claims listed below.

<b>Claim #</b>	<b>Payable to</b>	<b>Description</b>	<b>Amount</b>
721	Shaunna Graf	Consulting Services - Shaunna Graf	\$2,500.00
722	Natural Concepts	Web Updates – Addition of Photos	\$168.75

**Greenway Gala**

Valla Ann Bolovschak reported that sponsors are on board and based on verbal commitments thus far the Gala is on the right track for success. Approximately 1000 invitations have been sent out to the mailing lists compiled from the communities. New Albany’s list is still in the works for more invitations to go out. 100 Sponsorship packets have been sent out and Valla Ann presented more packets at the meeting for any Commission members who are interested. Valla Ann stated press release packets went out to all of the media outlets. Business First had an article on the Gala. Rachel Platt’s show has expressed interest. Valla Ann stated that the Gala would be on Rachel Platt’s show next week. Anne Banet suggested that Valla Ann e-mail Terry Minor to have it mentioned on his show.

Phil asked for Valla Ann to go over the list of volunteer positions needed. Valla Ann stated that she would need additional wait staff for the buffet. There was some discussion of involving Providence’s soccer coach helping with volunteers for setup and breakdown. Anne said she would get Dave Smith’s information to Valla Ann. All Commission members present raised their hands stating that they would be available to serve as Ambassadors for the Commission and be available at the event for education of the audience. Commission members are to dress in gala attire rather than the black vests talked of earlier. The Chocolate horse was sold to Churchill Down’s to hand over after the Gala event with proceeds going to benefit the Greenway.

**Project Coordinator Report**

House Appropriations Request

The Ohio River Greenway submitted a House Appropriations request for approximately \$2.5 Million for construction and \$500,000 for design through Baron Hill’s offices on 3/3/08.

Annual Report for ORG

The Annual Report was submitted to the three Communities. Shaunna is scheduled to attend the April work session for the Town of Clarksville. Shaunna is waiting to hear back from New Albany and Jeffersonville regarding appropriate work sessions.

### Formation of Advisory Committees

The Commission reviewed the documents Shaunna prepared based on the charter of the Greenway and the Steering Committee's suggestions for setting up advisory committees. The Commission discussed many options for the advisory committees and agreed to setup the following committees at this point, knowing that this will continue to be a work in progress: Events Committee, Community Outreach Committee, Monuments and Memorial Committee Finance/Funding Committee and Design/Construction Committee.

These new committees would be in addition to the Steering Committee which would remain as it stands. Commission members volunteered for the chairing and co-chairing of the various committees.

### Currently Active Advisory Committee

**Steering Committee** (Meets Monthly 2<sup>nd</sup> Thursday of Month at 4:00 p.m.)

**Members:** Valla Ann Bolovschak, Phil Hendershot, Elmer Hoehn, Pat Leist-Stumler, Jane Sarles

### New Advisory Committees

**Events Committee** Valla Ann Bolovschak (chair)

**Community Outreach Committee** Steve Knowles (chair)

**Monuments/Memorial Committee** Mayor Doug England/Scott Wood by proxy (chair)

**Finance and Funding Committee** Mayor Tom Galligan/Jim Urban by proxy (chair)

**Design and Construction Committee Co-chairs** 1. Mayor Doug England/Scott Wood by proxy 2. Mayor Tom Galligan/Jim Urban by proxy 3. Paul Kraft/Sharon Wilson by proxy

### Table Top Display

Shaunna presented information on having a display available for use during presentations, workshops, meetings and events such as the Gala. She asked for the Commission to approve as per the Steering Committee recommendation for up to \$1,500.00 including the printing of the graphics for display. Jim Urban motioned to approve up to \$1,500 for the purchase of graphics and a tabletop display. Anne Banet seconded. The motion passed unanimously.

### Non-Profit meets Profit Expo

Shaunna asked for the Commission to approve one of the first uses of this display at the Non-profit meets profit expo as an exhibitor at a cost of \$150.00. Shauna also expressed that Commission Members are encouraged to attend this 5 o'clock Networking event – from 4:00 to 7:00 on Tuesday May 20 at Newlin Hall on the 4H fairgrounds on Green Valley Road in New Albany. Valla Ann moved to approve the \$150.00 cost for the Ohio River Greenway to be an exhibitor at the Non-profit meets profit expo. Brian Kaluzny second the motion and the motion passed.

### Insurance

As instructed by Ray Irvin, Shaunna contacted Ron James of the Wabash River Heritage Commission. He is an attorney and serves as their executive director. The Wabash River Heritage Commission is very similar in setup as the Ohio River Greenway Commission. He spoke in detail about the need for the Commission to carry insurance for events, however he stated the Commission does not need any additional insurance. The Commission would be covered under the State Attorney General.

### **A&E Firm selection process and construction bid process**

Matt Schueler stated the result from the A&E Firm selection process meeting is to proceed with a full and open procurement. The A&E firm will be dedicated to the Greenway Project through completion. There would be a clause in the contract allowing for termination for convenience. The full and open bid process would allow for a contract to be awarded in July. This would also allow for estimations on costs for bank stabilization to be complete so that there is a better understanding of how much money will be available for design and the other construction in Jeffersonville. During the week of April 7<sup>th</sup> thru 11<sup>th</sup> there will be a meeting with the City of New Albany to go over the bank stabilization plans. Matt will coordinate with Shaunna as to when that meeting will be. Matt stated that July is the key month for getting all of the funding issues worked out so that contracts can be awarded by the September 30<sup>th</sup> deadline. Shaunna clarified Matt only needs a brief description of what is needed for the New Albany sign work so that it can be placed in a scope of work format for the USACE and proceed with a change order.

### **Public Comments**

Emily Boone, the secretary of the Clifton Community Council, active board member of the Frankfort Avenue Business Association, hostel owner and an active cyclist introduced herself to the Commission. She is a very active member in cyclist clubs and is very interested to see this Ohio River Greenway come to fruition. She commuted by bike to the meeting today and is very appreciative of the work the Commission has put forth.

Jenny Eggenpiller of Baron Hill's Office stated that they had received the appropriation requests submitted. She left the Commission with John Zody's business cards, because she will be out on maternity leave for about 12 weeks.

### **Commission Comments**

There was some discussion about the sign selection company having been completed.

### **Administrative Issues**

Shaunna stated that she needs photos of each Commission member for the website.

Valla Ann Bolovschak moved to adjourn. Pat Leist-Stumler seconded.