



Ohio River Greenway Development Commission
 Meeting Minutes – September 20, 2007

Old Bridge Building
 315 Southern Indiana Ave.
 Jeffersonville, IN 47130

<p>Voting Members Present: Clarksville – Jane Sarles (Proxy) Clarksville – Gil Campbell Jeffersonville – Mayor Rob Waiz (Proxy) Jeffersonville – Philip Hendershot New Albany – Mayor James Garner (Proxy) New Albany – Ann Banet New Albany – Pat Leist-Stumler Governor’s Appointee for Clark County- Elmer Hoehn Governor’s Appointee for Floyd County- Valla Ann Bolovschak</p>	<p>Proxies: Brian Kaluzny to Jane Sarles Scott Wood to Mayor James Garner Chester Hicks to Mayor Rob Waiz</p> <p>Voting Members Absent w/o Proxy: Clarksville – Paul Kraft Jeffersonville – Wayne Estopinal</p> <p>Non-Voting Members Absent w/o Proxy: Department of Natural Resources - Steve Knowles</p>
<p>Project Staff: Shaunna Graf – Project Coordinator Carol Labashosky – USACE Matt Schuler - USACE</p>	<p>Members of the Community: Al Goodman</p>

Call to Order and Attendance

Philip Hendershot, Chairman, called the meeting to order at 12:10 p.m. and began by taking attendance.

Review and Approval of August 16, 2007 Meeting Minutes

This topic was tabled due to the minutes not being completed for review.

Resolution of Project Coordinator Contract

Philip Hendershot stated that the contract for services agreement between the Commission and Shaunna Graf for professional services as the project coordinator was signed effective September 1, 2007. Steering Committee members and the 3 chief executives have been mailed copies of the agreement. The agreement is set up so that Shaunna Graf is an independent contractor providing project management services to the Commission as outlined in the description of services. A copy of this agreement will be maintained in the official Greenway files. Pat Leist-Stumler, Phillip Hendershot and Shaunna Graf met with Norman Melhiser, CPA, to discuss the necessary documents needed to file with the IRS according to the contract. Shaunna will file the appropriate 1099 forms.

Treasurer's Report

Pat Leist-Stumler, Treasurer, stated that the checking account balance is \$42,255.02. The money market account balance is \$111,645.44.

- 694 – \$581.00 - Courier Journal advertising fee for Project Coordinator Position
- 695 – \$75.00 - Natural Concepts Web Page Hosting (Oct. Nov. Dec. 2007)
- 696 - \$790.88 - Smith Design Associates Design for Signs for Greenway
- 697 - \$2333.33 – Shaunna Graf – Project Coordinator Services (Sept. 2007)

A motion was made by Ann Banet and seconded by Chester Hicks to approve claims 694-696. The motion passed unanimously. A motion was made by Elmer Hoehn and seconded by Valla Ann Bolovschak to pass claim number 697. The motion passed unanimously.

Advance Approval of expenditures for Greenway 5K Run/Walk

Discussed costs to be associated with the Inagural 5K Celebration on October 13th. There is an estimated cost of \$3,550 for T-shirts, \$1000 for blankets to be used as prizes to top runners and walkers. A motion was made by Pat Leist-Stumler and seconded by Valla Ann Bolovschak to accept these estimated costs. The motion passed unanimously. The fees associated with the 5K will be reimbursed to the operating budget with all monies raised by the event per the fee to participants and sponsors. Claims will be presented once invoices are received for the T-shirts and blankets.

Status of payments from Towns/Cities

Pat Leist Stumler discussed the status of payments due from New Albany, Clarksville and Jeffersonville in the amount of \$10,000 each. The \$10,000 from New Albany has been received. The \$10,000 from Clarksville is in process according to e-mails from Jane Sarles. The \$10,000 from Jeffersonville has not be received and there was no information on when it would be processed. The commission decided that Shaunna Graf, project coordinator, would follow up with the City of Jeffersonville in regards to the receipt of the \$10,000 payment. The commission also discussed the need to make sure that each of the cities has in their budgets for 2008 \$12,000 to be payable to the Greenway. The New Albany and Clarksville 2008 budgets have already been set. The Jeffersonville budget is currently being decided. It was decided among the commission members that Shaunna Graf would follow up with the cities to find out what needs to be done to have the \$12,000 amended on the 2008 budgets. A motion was made by Valla Ann Bolovschak and seconded by Elmer Hoehn to rescind earlier request for \$10,000 from the cities in 2008 and have the amount revised to \$12,000. The motion passed unanimously.

Preliminary Budget FY 2007

Phil Hendershot stated that the Steering Committee discussed the preliminary 2007 budget and a preliminary 2008 budget. This topic was tabled to be discussed at next month's meeting.

Construction Project Status

New Albany Phase I – Matt Schueler presented a summary of the work as follows. The base course for the lower trail and roadway are complete. The upper trail is to be repaved due to quality of work. It may be feasible to proceed with the parking lot. The stockpile is not fully capped. Landscaper is to come out to make assessment and the fire department will help keep the ground watered. Phase I will not be closed out formally as Phase II is beginning.

New Albany Phase II – Matt Schueler stated the check from INDOT for the TE Grant is almost to the US Army Corp of Engineers (USACE). Matt Schueler has an e-mail of what he believes is part of Phase II. He will be sending this e-mail to Mayor James Garner and Scott Wood. The contractor has been verbally apprised of the work to be completed. The Overlook may be removed as a part of this project. Scott Wood requested an alternative spec for the lenses used in the bollard lighting. Negotiations for this work needs to be completed by September 28, to receive the INDOT funds.

Matt Schueler also noted that the USACE budget is due to be out in October. This may include some Federal funds for the Greenway. A discussion needs to be forthcoming regarding the need to find match dollars to be able to use the Federal dollars, if allocated. The commission would need to have a plan lined out in January on how the money is going to be matched. Phil Hendershot discussed with Brian Kaluzny the possibility of using the Clarksville TE grant as matching funds. Valla Ann Bolovschak noted that the determination regarding TE grants for Jeffersonville and New Albany should be available in November. Phil Hendershot noted that the additional \$1 million requested for bank stabilization in New Albany through Congressman Baron Hill did not get approved.

Jeffersonville – Matt Schueler, Mayor Rob Waiz, Chris and Chester Hicks met out at the site earlier today, 9/20/07. Matt Schueler discussed issues with getting lights before 5K. It will not be feasible due to supplier not able to get materials until mid to late November. The money has been appropriated from the City of Jeffersonville to finish up the work on the river's edge. Matt Schueler will be in touch with Barbara Hollis with the City Clerks office to get the funds to the USACE. Mayor Rob Waiz is meeting with contractors to finalize the materials.

It is the City of Jeffersonville's responsibility to mow and cut back weeds. Matt Schueler stated he would contact the contractor regarding the warranty for the grass seed. There is an issue as far as timing for the work to be complete before October 13th for the 5K.

Greenway Entranceway Signage Designs

A motion was made by Chester Hicks and seconded by Ann Banet to table this topic due to time constraints. The motion passed unanimously.

Ohio River Greenway 5K Run/Walk – October 13, 2007

Shaunna Graf informed the Commission of the progress for the planning of the 5K Run/Walk on October 13, 2007. T-shirts are being designed by the IUS Design Center which is free for non-profits. Marie Billings, graphic design student at IUS, will be

designing the T-shirts and posters. The t-shirt for the event will be a performance t-shirt, which will be high quality and a big draw for runners. Blankets with the Ohio River Greenway logo will be used as awards rather than trophies. Shaunna asked Commission members to offer any suggestions for \$500 sponsors or businesses who would donate door prizes for the race. Elmer Hoehn suggested contacting John Hardstern of the Clark Memorial Hospital Foundation. Shaunna also asked for commission members to volunteer to help man the water station and Greenway table. Ron Carter of The Greenways Foundation of Indiana will be present with a booth. Shaunna stated the race starts at the Mill Creek Bridge and ends at the Terrace Lawn in Jeffersonville. TARC trolleys will be taking participants from the Terrace Lawn to the start of the race. Carol Labashosky, USACE, inquired as to the agenda of the event and stated the Colonel Gunter would be interested in speaking at the event or even running. Congressman Baron Hill will be running in the race. A dedication ceremony for the newly completed section in Jeffersonville will be immediately after the race and awards presentation.

Grant letter to Caesar's Foundation

Shaunna Graf asked to have this topic tabled. Chester Hicks made the motion, Ann Banet seconded and it passed unanimously.

Public Comments

Mr. Al Goodman, New Albany resident and business owner, complimented the Commission's decision to appoint Shaunna Graf as the project coordinator. Mr. Goodman stated he met with Shaunna Graf to discuss the Greenway Project and was impressed with her passion for the project. Mr. Goodman suggested having public input regarding the signage to use on the Greenway, specifically at the 5K Run/Walk. Mr. Goodman likes the idea of the 5K Run to "build momentum for the Greenway."

Commission Comments

Brian Kaluzny stated that INDOT will issue bids for the levee top trail in Clarksville in May of 2009. Elmer Hoehn stated that the Lewis and Clark Celebration will take place on October 6th at the Interpretive Center. Cartographers have re-created William Clark's original survey of the West. There is a new monument at the interpretive center. Elmer Hoehn stated it is worth noting a tourism brochure from Louisville has on the front page this monument of Lewis and Clark here in Clarksville, Indiana.

Administrative Issues

The Steering Committee meeting scheduled for October 11, at 4 p.m. will need to be rescheduled due to scheduling conflicts with Pat Leist-Stumler and Jane Sarles. The next Commission Meeting is scheduled for October 18th at 12 Noon.

A motion was made by Chester Hicks for the meeting to be adjourned. It was seconded by Ann Banet and passed unanimously.