



**Ohio River Greenway Development Commission**  
Meeting Minutes – June 19, 2008

Old Bridge Building  
315 Southern Indiana Ave.  
Jeffersonville, IN 47130

<p><b>Voting Members Present:</b> Clarksville – Jane Sarles Clarksville – Paul Kraft (Proxy) Clarksville – Gil Campbell Jeffersonville – Mayor Tom Galligan(Proxy) Jeffersonville – Wayne Estopinal(Proxy) Jeffersonville – Philip Hendershot New Albany – Mayor Doug England(Proxy) New Albany – Anne Banet (Proxy) New Albany – Pat Leist-Stumler Governor’s Appointee for Clark County- Elmer Hoehn</p> <p><b>Non-Voting Members Present:</b> Steve Knowles – DNR Michael Dalby – Chamber of Commerce Jim Keith – So. IN Tourism Bureau</p>	<p><b>Proxies:</b> Trish Fraser to Paul Kraft Scott Wood to Mayor Doug England Rick Lovan to Mayor Tom Galligan Kyle Wilson to Wayne Estopinal Irvin Stumler to Anne Banet</p> <p><b>Voting Members Absent w/o Proxy:</b> Governor’s Appointee for Floyd County- non yet appointed</p> <p><b>Non-Voting Members Absent w/o Proxy:</b> INDOT</p> <p><b>Project Staff absent:</b> Matt Schueler – USACE</p>
<p><b>Project Staff:</b> Shaunna Graf – Project Coordinator</p>	<p><b>Members of the Community:</b> Brian Kaluzny, Clarksville Parks Department</p>

**Call to Order and Attendance**

Philip Hendershot, Chairman, called the meeting to order at 12:05 p.m. and proceeded with taking attendance. Phil noted that the attendance of Michael Dalby and Jim Keith were welcome.

**Approval of April Meeting Minutes**

Scott Wood moved and seconded by Gil Campbell to approve the minutes as corrected presented. The motion passed.

**New Business**

**Treasurer’s Report**

Pat Leist-Stumler, Treasurer, reported the money market account balance as of the bank statement dated 5/31/08 is \$113,349.43. The checking account balance is \$24,986.61. The \$39,050 from the pass-through account has been received from the Greenway’s Foundation. It will be placed in the Money Market to be held until it is needed for Jeffersonville.

Review of claims

Pat gave a brief overview of the two claims presented. A motion was made by to Trish Fraser to approve the claims as presented. The motion was seconded by Scott Wood. The motion passed.

<b>Claim #</b>	<b>Payable to</b>	<b>Description</b>	<b>Amount</b>
725	Shaunna Graf	Consulting Services - Shaunna Graf	\$2,500.00
726	Shaunna Graf	Reimbursable: Printed materials Non-profit Expo, shipping projector, shipping Adobe contribute software, extension cord kiosk display, postage agreement sent to Greenways Foundation	\$80.86

Review of projected expenditures

The monthly report showing the Greenway Operating budget was presented. The Commission reviewed the proposed expenditures as presented by the project coordinator, Shaunna Graf. Shaunna briefly reviewed the National Trails Symposium taking place in November in Little Rock Arkansas and expenses associated with her attending the event.

Addressing the issue of projected expenditures for marking the Greenway, Steve Knowles, Community Outreach Committee chairman, reviewed the concept of marking the Greenway in some capacity. Steve stated an insignia or logo could be used on the ground as a marker for proposed path of the Greenway. Steve also stated the committee discussed making a marker out of driftwood at locations along the Greenway. The main idea is to have the same marker along the entire path that perhaps would be one color, green.

Elmer Hoehn stated the general concept within to mark the Greenway with Green and signage was a very worthy endeavor. Elmer Hoehn stated that the advisory committee should be able to authorize up to \$250.00 for starting to mark the project. Gil Campbell seconded. During discussion of the motion, Trish Fraser agreed that idea was great. The motion passed.

Trish Fraser discussed the idea brought forth from the Finance and Funding advisory regarding a strategic plan. The finance and funding committee pointed out a need for a report or written plan to clarify what is going to be done in the future for maintenance as well as the overall plan for the Greenway. This report would need to address a fund for maintenance as well as funding to sustain the project. Trish also stated the committee is still in need of advisors outside of the Commission to be a part of this committee. Shaunna stated that having a visioning session would allow the Commission to put forth a strategy. Elmer Hoehn noted that the Greenway is a part of the new TIF district in Clarksville. Trish clarified that the base is set up for amount of taxes and any increases would go for the development of the area along the Greenway. The money may not be able to be used for the Greenway construction, but for improvements along the Greenway.

Trish suggested making an agenda item for the July Commission meeting for discussion of a visioning session and a strategic planning session. Shaunna will bring forward information from the Center for Non-profit excellence.

**New Albany Environmental/Construction**

Scott Wood stated that with Indiana Brownfields along with Keramida Environmental will be testing the river bank in the area of the sheet failure repair. New Albany does not have a completed design from USACE. New Albany needs an update. Mayor England stated that he is frustrated with not knowing what the plan is and therefore not having a cost estimate. New Albany is concerned because there has been no formal move forward from the USACE’s design team. New Albany has not received an accounting for the current construction phases underway. Scott asked for a meeting to take place with USACE next week.

Scott reviewed the items which need to be updated before the area can be deemed construction complete. Issues which have to be addressed include installing tamper resistant bollards and a gravity retaining wall at the parking lot area. Due to vandalism, a change order to spot weld the benches was also needed. The Phase I and II construction walk-through took place on 6/12/08 with a punch list of items needing to be addressed. Mayor England has instructed the central police unit to drive through the Greenway every hour, 24 hours a day, 365 days a year.

New Albany is also considering a TIF district with a string that will allow the Greenway to have a revenue source.

### **Summary of Clarksville Trails Sections**

Brian Kaluzny stated Clarksville has two projects that will end in completing a trail from George Rogers Clark home site crossing over Silver Creek to the Loop Island Wetlands. Al Goodman has allowed the bridge to be used for trails' purposes. The first project is using the TE money from the Lewis and Clark plaza will to complete the 1.4 miles of multiuse path. The contract for design work should be completed shortly. Brian has a chart of all of the steps that have to be met for INDOT processes and procedures. Clarksville has many steps yet for the completion of this project to get across Silver Creek.

The second project is to pave the floodwall from Interpretive Center to the Cabin. This project will use the 900,000 grant from Governor Mitch Daniels. The kick off meeting for this design will take place in the next few weeks. Clarksville's goal is to design and build it according to the Greenway federal project's specifications so that it can be used as a match once completed. When construction is complete, 2.7 miles of the multi-purpose path will exist. The state money will be treated as a local project so that it can be fast-tracked. Clarksville will not have to go through all of the INDOT processes as is required for TE money. Clarksville is using the completed New Albany section to adhere to the standards. Elmer Hoehn stated that Clarksville needs to be commended for their work and the networking of all that has gone on to establish the relationships needed to get this project completed. Brian noted that Jane, Sharon and Trish worked on this.

Brian addressed the need for Shaunna to attend the National Trails Symposium. He stated that aside from the education regarding trails that the Greenway would receive, the networking opportunities are endless. Brian encouraged the commission to approve Shaunna's attendance at the National Trails Symposium as well as other opportunities for meeting decision makers and future decision makers regarding trails.

Trish asked for discussion to be brought back to the National Trails Symposium. She asked if it fit within the 2008 Operating budget. Shaunna clarified that there were funds available in line items 2 and 12 of the budget. Trish made a motion to allow the project coordinator to attend the symposium with projected expenses as presented. Jane seconded the motion. Jim Keith stated that he would be very supportive of sending a qualified representative from Southern Indiana to a national event for educational and networking purposes. The motion passed.

### **A&E Selection and Project update**

This topic was tabled due to Matt Schueler's absence. This topic will be covered by Matt Schueler at the July meeting.

### **Project Coordinator Report**

### **Advisory Committees**

Finance and Funding – Shaunna stated again the need for a Strategic Plan including a case study to outline the responsibilities for completion of the Greenway. The county commissions of Clark and Floyd will be approached for funding once the Floyd County Commission member is appointed. Shaunna’s focus will be to pursue Grants and 5K sponsorships over the next few months.

Community Outreach Committee – Shaunna stated that they are still needing members of the community to get involved.

Events Committee – A new chair from the Commission is needed for this committee.

Monuments and Memorials – A meeting will be held next week to review a policy for the Greenway.

### **Website**

Shaunna is working with Troy to update the website with an interactive map and allow for online donations. Shaunna needs several Commission member photos/headshots for the website.

### **Floyd County Appointee**

Shaunna has been in contact with the Governor’s office regarding the new appointment for the Floyd County Commission member. She will continue to follow-up.

### **Annual Report to Communities (Invoices)**

Shaunna will be presenting to New Albany’s Council an update on the Greenway as well as the 2007 annual report 6.23.08 (this evening) during a work session. The invoice for the annual contribution from New Albany will be sent after the session.

### **Non-Profit Expo**

The Greenway display was a success. Shaunna had several parties express interest in being a 5K sponsor. Shaunna is working to have booth at more events like Rock the Rock and Harvest Homecoming

### **Events**

The River Sweep to clean up the Ohio River banks is this Saturday at Ashland Park for clean up 9:00 a.m. Steve Knowles presented some details such as dressing accordingly with long pants, gloves and sunscreen. Shaunna reminded the Commission to keep on their calendar the 5K on **11.1.08**.

### **Commission Comments**

Scott updated the Commission regarding the K&I. The City of New Albany has an agreement with Louisville moving forward with allowing bicycle and pedestrian traffic on one side of the bridge. Norfolk Southern has not been agreeable thus far.

Trish Fraser moved to adjourn. Pat Leist-Stumler seconded.