



Ohio River Greenway Development Commission
Meeting Minutes – December 17, 2009

Old Bridge Building
315 Southern Indiana Ave.
Jeffersonville, IN 47130

<p>Voting Members Present: Town/Cities Clarksville - Greg Isgrigg (Proxy) Clarksville – Jane Sarles Clarksville – Gilbert Campbell Jeffersonville – Mayor Tom Galligan (Proxy) Jeffersonville – Philip Hendershot Jeffersonville – Wayne Estopinal (Proxy) New Albany – Mayor Doug England(Proxy) New Albany – Pat Leist-Stumler New Albany – Anne Banet</p> <p>Governor’s Appointees Clark County- Regina Overton (Proxy) Floyd County- Gary Libs</p> <p>Non-Voting Members Present: Steve Knowles – DNR (Proxy)</p>	<p>Proxies: Brian Kaluzny to Greg Isgrigg Brian Fogle to Mayor Tom Galligan Brent Williams to Wayne Estopinal Scott Wood to Mayor Doug England Sheryl Yoder to Regina Overton John Gilkey to Steve Knowles</p> <p>Voting Members Absent w/o Proxy:</p> <p>Non-Voting Members Absent Michael Dalby – One So. Indiana Jim Ude – INDOT Jim Keith – So. Indiana Tourism Bureau</p> <p>Project Staff Absent</p>
<p>Project Staff: Shaunna Graf – Project Coordinator Matt Schueler – USACE</p>	<p>Members of the Community:</p>

Call to Order and Attendance

Philip Hendershot, Chair, called the meeting to order at 12:06 p.m. and proceeded with taking attendance.

Approval of Monthly Meeting Minutes

The approval of the November 19, 2009 Meeting Minutes were tabled to the next meeting to clarify the attendance record on file.

Treasurer’s Report

Pat Leist-Stumler reported as per the bank statements dated November 30, 2009.

The balance in the checking account is \$4,644.71

The money market account balance is \$ 134,542.07

The claims for December were presented. Scott Wood moved to approve claims 804 to 807 specifying 807 is not to exceed \$166.00 (seconded by Jane Sarles). There was discussion about the claims. The motion passed.

Indiana Dept of Workforce Development (IDWD) contacted Pat in November of 2009 to ask about an unpaid balance of estimated unemployment taxes for the second quarter of 2005 and the 1st quarter of 2006. Pat has been in contact with all offices involved in clearing up this issue. Pat reported on November 23, 2009 a letter from the Commission was sent to the IDWD along with attachments. The attachments showed the Commission did not have an employee during the second quarter of 2005 and

the 1st quarter of 2006, a letter from the Indiana Department of Revenue notifying the Commission it was closing out the withholding tax effective March 31st of 2005, and a letter from the IDWD to Pat in 2008. After communicating with the IDWD, Pat stated the main problem was that the IDWD was sending the mail to a previous Commission members address and the mail was not getting forwarded. After sending the letter on November 23rd, Pat had a phone conversation with the IDWD representative and he stated he would be in contact with Pat.

Claim #	Payable to	Claim	Amount	Budget Line Item
804	Shaunna Graf	Consulting Services - Shaunna Graf	\$3,000.00	1
805	L&D Mailmasters	10,000 Brochures	\$2,100.00	9
806	Sign Makers	Public Displays (remaining balance)	\$ 828.93	9
807	Shaunna Graf	Annual Report Printing and distribution	Not to exceed \$166.00	7

Project Updates

Clarksville

Levee Trail (Governor's Grant)

Brian Kaluzny reported the trail has been paved. There is only one remaining ramp at Montgomery Avenue left to pave. Shaunna commented how great the trail is to use because it is 1.5 miles long.

Bailey West to Silver Creek Crossing (TE Project) – Lewis and Clark Trail

Brian K. reported the Archeology reconnaissance is complete. The research team has to look at the artifacts and catalogue them to see if more digging is warranted. Work on the trail will not continue until the SHIPPO report is completed to confirm the actual location of the trail.

Jeffersonville

Big 4 (Design Update)

The Big 4 Bridge design work continues with no major milestones this month.

Middle Connector – Update

Matt Schueler reported the INDOT funds availability has still not been confirmed due to the need for the Memorandum of Agreement between the USACE, INDOT and Jeffersonville. However, there is every indication that the INDOT funds will be made available and the construction bidding will begin on December 29, 2009. The USACE asked INDOT to obtain a letter from the FHWA stating the INDOT the funds can be used as a match for the USACE funds. Shaunna asked Matt if Commission can get a copy of the letter from FHWA to the USACE. Matt stated that he would give a copy to the Commission.

Pat noted Brian Fogle handed her a check from the City of Jeffersonville to reimburse the Commission for the \$30,000 utilized for lighting along Jeffersonville Restaurant Row. Pat will put this into the Money Market Account.

New Albany Design of Base and Option 3

Scott reported a meeting was held with HNTB to review the 15% plans. The plans were very well presented. Scott commended HNTB's ideas for keeping the trail and the roadway separated in the tight areas as well as the suggested uses for traffic calming. HNTB is focusing on using minimal sheet

piling and to maintain the separation for the roadway and the trail at 8 feet for the majority of the trail. The plan allows for parking at 18th Street and along roadway where available. This project is being driven by trying to be finished so that ARRA funds can be used to construct this piece. Scott is pleased with the design work thus far.

Scott announced that a \$900,000 CMAQ grant has been awarded to New Albany for use on the Greenway. The CMAQ funds are issued as reimbursable for expenses to New Albany.

Project Coordinator Report

Shaunna Graf reported the Friends of the Greenway website is live. The directors are now working to take online donations starting in January.

Shaunna distributed the draft annual report. The final 2009 ORG Annual report will be distributed to Mayor Doug England, the New Albany City Council, Mayor Tom Galligan, the Jeffersonville City Council, Clarksville Council president Greg Isgrigg, the Clarksville Town Council, Governor Mitch Daniels, U.S. Representative Baron Hill, US Senator Richard Lugar, US Senator Evan Bayh, State Senator Connie Sipes, State Senator Jim Lewis, State Representative Steve Stemler and State Representative Elect Ed Clere. The annual report will also be distributed to the groups interested and active in each communities improvements along the Ohio River Greenway.

Shaunna stated she is in the process of getting onto the schedules to present to the town and city councils at the beginning of 2010 to go over the highlights of the 2009 annual report.

Shaunna reported the Community Outreach Meeting will be changed to the first Wednesday of each month and will continue to be held at the Falls of the Ohio Interpretive Center's meeting room.

Shaunna distributed the approved and signed Attendance Policy.

Advisory Committee Reports

Steering Committee

Project Coordinator Contract Renewal

Phil Hendershot reported at last month's meeting the Commission agreed to put together a task force to review the project coordinator contract. The task force met and very quickly came to consensus on a draft contract renewal which was presented to Shaunna. The contract included a 3.5% annual fee increase noting the new annual amount is \$37,260. Shaunna asked the contract to have two minor changes. Gary Libs moved for the Commission to accept and sign the contract with the two changes (Brent Williams seconded). Motion passed.

Phil noted that during the task force meeting there was never a question as to the quality of work Shaunna provides for the Commission as the project coordinator. Anne Banet also offered compliments for Shaunna's work.

Community Outreach

Shaunna reported the designed brochures are with L&D Mail masters for printing. The designs for the displays are with Sign Makers for printing.

Jane reported that the outreach committee is planning monthly or regular events along the completed segments of the Greenway. Activities include scavenger hunts via geocaching, sled riding, star gazing and guided tours.

The committee is designing the activities to highlight the areas already completed and will work with the Friends Group to put on the activities.

Anne asked Jane if the artifacts found by the archeologists in Clarksville will be put on display. Jane stated that if an archeology park or museum is made available the items would be put on display. Clarksville's town museum has artifacts. The Commission discussed displaying the artifacts at an event such as the Fossil Festival at the Falls of the Ohio and having links to the photographs as PDF files for our website. Jane noted they do believe they have found the George Rogers Clark Mill using technology rather than major digging.

Events Committee

Shaunna reported there is no change since the November meeting.

Finance and Funding

The communities continue to seek local funds to match the federal funds available to the Greenway Project. Phil Hendershot stated the Finance and Funding subcommittee holds a very important function. This subcommittee is where the Commission discusses the complex project accounting and how much cash is going to be required each year per community. Phil stated the subcommittee needs to push forward with the project accounting spreadsheet and the submittal to the USACE all of the credits for each community.

2010 Commission operating budget

The 2010 Commission operating budget was presented. No additional line items were added to the budget. Scott noted one correction. Phil stated that this budget allows the Commission to not to ask for any additional money above the \$12,000 requested from the communities for 2010 operating budget. Jane moved to accept the budget with the correction to the carryover to 2011 (Anne seconded the motion). The motion passed.

Public Comments

None.

Commission Comments

Pat noted that she still has not been contacted by the state board of accounts for auditing for 2007, 2008.

The meeting was adjourned.